

**10th Anniversary Vision Series Dance Festival and
Dance Repertory's First Annual Extravaganza
Guest Artist Information**

For general questions or concerns during festival week, contact Donnette at 415.225.0934,
a phone call will get the quickest response! During production week, we do not advise e-mail.

GENERAL POINTS

- Bring to tech rehearsals – medical waivers for all performers (enclosed) and assembled lobby display with any handouts that you want people to take. We finish lobby set-up on Friday afternoon.
- We recommend a minimum of 150 copies, there are about 300 performers and at least 600 audience members.
- The Cowell Theater building is always **COLD**. Bring lots of warm clothing to wear.
- **Valuables: Please don't leave your bags unattended...** We have over 100 performers each night, we suggest you refrain from bringing several bags, credit cards, wallets, cameras, iPods, PDA's, jewelry, etc.

HUGE EVENTS ARE TAKING PLACE ON MARCH 7 & 8 AT FORT MASON CENTER

EVENT PARKING IS EXPREMELY DIFFICULT!!

We highly encourage public transportation...

Transit Information for additional assistance:

- Bay Area Transit Info: www.transitinfo.org
 - San Francisco MUNI: 415/673-MUNI
 - Bay Area Rapid Transit: 510/465-BART
 - San Mateo County Transit (SamTrans) 800/660-4287
 - Golden Gate Transit: 415/453-2100
 - Alameda-Contra Costa Transit: 510/817-1717
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- There is an Orchid Expo and Gala at the Herbst Pavillion, in the same building as the festival and it is always a huge hit! It runs from March 6, 7 & 8. The night of the 7th is a huge Gala at Herbst Pavillion.
 - Inform friends and family of the difficult parking situation so they are forewarned for the showcases.
 - All parking at Fort Mason Center is on a first-come, first serve basis, and be aware of all posted parking signs.
 - Unfortunately, we do not have event parking passes. We apologize for any inconvenience.
 - THERE IS NO LONGER FREE PARKING INSIDE FORT MASON CENTER. METERED PARKING is Free for the first hour and \$1 for every hour thereafter.

ADDITIONAL PARKING OPTIONS

- Presidio – walk to Cowell from here is about 20-30 minutes, depending on where you park
- Marina Green – many parking spaces available; after turning into Fort Mason, take immediate left into the Marina; walk to Cowell is about 15-20 minutes from there, depending on how far away you park.
- Parking after 6 will be a HUGE PROBLEM, so please plan early!

SHOWCASE TICKETS

1. dRep has designated 6 tickets per Guest Artist group.
2. Please confirm designation of all tickets with Donnette Heath by **THURSDAY, MARCH 5**.
3. You will need the 3-page flyer sent separately to print as invitations/posting at locations/sending via e-mail. The second page has very important information regarding additional ticket fees and our new Mix/Mingle and Talk with the Artists which not originally advertised.
4. Patrons should be aware that ticket sales begin at about 1 ½ hours prior to Showcase time for the Mix/Mingle and Talk with the Artists. Large groups are attending these activities and many tickets will already be taken.
5. Please have them plan ahead or buy early.

FOOD

- We ask that you bring HEALTHY stuff to last throughout the day and/or evening.
- There is no time to leave the premises.
- There is no microwave or refrigerator available on-site.

DRESSING ROOMS:

- We are truly sorry, with over 100 performers per showcase, we are unable to provide private dressing rooms.
- For tech rehearsals, dancers can use any rooms.
- For the performances, the groups will designated on dressing room doors.
- Do not leave bags in the dressing rooms, we have no time to lock and unlock doors for so many participants.
- Please keep dressing rooms clean, we have no time to clean prior to each of the performances.

TECHNICAL/LIGHTING REHEARSALS

- Call JEFF KELLEY CELL at **650.255.9139** if you need to reach the lighting designer.
- Dance Repertory staff may not be available at your tech rehearsals. We will meet up with you at some point.
- Please note we will have a professional photographer during tech rehearsals, so please be in costume and makeup.
- All guests will have unlimited lighting cues.
- Props or other items? Please let us know of any special requests prior to arrival.
- If you have props, we ask that dancers be able take them on and off stage. Some assistance will be available.
- There is no bow between each work. A group bow will be given following each half .
- These bows are indicated as practice times in your schedule.

20 minutes prior your designated tech time

- Take music to sound booth.
- Have performers ready side stage.
- Director/Choreographer standing by tech table in the theater.

SOUND REQUIREMENTS:

- Provide TWO master copies of your music (one to be used for back-up purposes)
- Clearly mark all music with this information:
 1. Name of company
 2. Performance date and time
 3. Title of piece

Vision Series Dance Festival and Dance Repertory Extravaganza
Guest Artist Medical Waiver

(This form must be copied, collected and submitted for each performer. Return at your technical rehearsal.)

Note: Must be typed or printed very clearly.

No performer or teacher is allowed to participate without this form complete and with required signatures.

Performance date: _____ Showcase name: _____

Name of School or Company: _____

Your Name: _____

Your Mailing address: _____

Phone number(s): _____ e-mail: _____

Emergency contact name & number(s): _____

Are you taking any special medication? Yes _____ No _____

Please specify:

I, the undersigned, understand that dance performances & classes may involve some degree of physical injury risk and therefore I agree to cover any loss and waive any claim against Dance Repertory (dRep) or Fort Mason and Cowell Theater directors, officers, employees, contractors and/or agents of these organizations for any liability or loss, whether negligent or otherwise. Furthermore, I agree to indemnify dRep or Fort Mason and Cowell Theater directors, officers, employees, contractors and/or agents of these organizations for any acts of myself in which any claim of liability may arise, including claim(s) for personal injury, property damage or intellectual property infringement. I also agree and understand that I am not an employee or agent of dRep, or Fort Mason and Cowell Theater. In the event that no one can be reached at the above numbers, I give my permission for dRep to seek emergency medical assistance.

Participant Signature

Date